



Roll No.

**PRESIDENCY UNIVERSITY
BENGALURU**

SCHOOL OF ENGINEERING

TEST - 1

Even Semester: 2018-19

Course Code: ENG103

Course Name: Technical Written Communication

Programme & Sem: B. Tech (Physics cycle) & II Sem

Date: 05 March 2019

Time: 1 Hour

Max Marks: 40

Weightage: 20%

Instructions:

- (i) Read the question properly and answer accordingly.
(ii) Question paper consists of 3 parts.

Part A

Answer **all** the Questions. **Each** question carries **two** marks (5Qx2M=10)

1. When the author was in high school, a man came to speak about whom?
2. What is the title of Walter Isaacson's book?
3. What happened at Google when Larry Page wrote, "THESE ADS SUCK"?
4. What are classification of noise?
5. What is proxemics?

Part B

Answer **all** the Questions. **Each** question carries **six** marks. (3Qx6M=18)

6. How do Michael Faraday and Richard Feynman become effective communicators?
7. What is process of communication?
8. What are the levels of communication?

Part C

Answer **one** Question. Question carries **twelve** marks. (1Qx12M=12)

9. How does Greg Satell claim that we live in a communication age?

OR

10. Explain barriers to communication.

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**PRESIDENCY UNIVERSITY
BENGALURU**

SCHOOL OF ENGINEERING

TEST - 2

Even Semester: 2018-19

Course Code: ENG103

Course Name: Technical Written Communication

Program & Sem: B.Tech & II Sem (Physics cycle)

Date: 16 April 2019

Time: 1 Hour

Max Marks: 40

Weightage: 20%

Instructions:

- (i) *Read the questions properly and answer accordingly.*
- (ii) *Question paper consists of 3 parts*

Part A

Answer **all** the Questions. **Each** sub question carries **two** marks.

(3Q=16Marks)

1. Rewrite the following sentences correctly.
 - a. A trio of boys were scheduled to sing. (2 Marks)
 - b. Either of the boys are acceptable to do the errands. (2 Marks)
 - c. Henry doesn't eat except it is meal time. (2 Marks)
2. Fill in the blanks with suitable form of the word given in brackets:
 - a. I was angry _____ my brother. (at/with) (2 Marks)
 - b. Father objected to _____ singing. (Mary/ Mary's) (2 Marks)
3. Answer the following questions:
 - a. According to Bacon, what kinds of man are made out of reading, conference and writing? (2 Marks)
 - b. What do studies serve? (2 Marks)
 - c. How does Bacon classify books? (2 Marks)

Part B

Answer **both** the Questions. **Each** question carries **six** marks.

(2Qx6M=12)

4. What are the steps for writing summary of a passage?
5. Your office requires a new printer. Write an email to a supplier, asking for a quotation for the latest models.

Part C

Read the following passage carefully and answer the following question. (1Q=12Marks)

It is no surprise that the International Energy Agency found that India's carbon emissions grew by 4.8% during 2018, in spite of the national focus on climate change in energy policy. There is wide recognition of the fact that Indians are not historically responsible for the problem, and it is the rich nations led by the U.S. that have pumped in the stock of carbon dioxide linked to extreme climate impacts being witnessed around the globe. As the IEA points out, India's

emissions have grown, but per capita they remain less than 40% of the global average. Equity among nations is therefore at the centre of the discussion on energy emissions, and the principle of common but differentiated responsibilities is central to the UN Framework Convention on Climate Change (UNFCCC). Reassuring as this may be, the universal challenge of climate change has grown to such proportions that urgent action to sharply cut carbon emissions is crucial, and all countries, including India, must act quickly. Intensive measures in key sectors — scaling up renewables to raise their share in the energy mix, greening transport, updating building codes and raising energy efficiency — will help meet the national pledge under the Paris Agreement to cut energy intensity of GDP by 33-35% by 2030, over 2005 levels.

At the global level, renewable sources of energy grew by 7% during 2018, but that pace is grossly insufficient, considering the rise in demand. Moreover, it was China and Europe that contributed the bulk of those savings, in large measure from solar and wind power, indicating that India needs to ramp up its capacity in this area. In fact, as the founder of the International Solar Alliance, India should lead the renewables effort. Yet, in spite of falling prices and rising efficiency, the potential of rooftop solar photovoltaic remains poorly utilised. It is time State power utilities are made responsible for defined rates of growth in the installation of rooftop systems. A second priority area is the cleaning up of coal power plants, some of which are young and have decades of use ahead. This process should be aided by the UNFCCC, which can help transfer the best technologies for carbon capture, use and storage, and provide financial linkage from the \$100 billion annual climate fund proposed for 2020. India's record in promoting green transport has been uninspiring, and emissions from fossil fuels and the resulting pollution are rising rapidly. The Centre's plan to expand electric mobility through financial incentives for buses, taxis and two-wheelers needs to be pursued vigorously, especially in the large cities. Inevitably, India will have to raise its ambition on emissions reduction, and participate in the global stocktaking of country-level action in 2023. It has the rare opportunity to choose green growth, shunning fossil fuels for future energy pathways and infrastructure.

6. Choose the appropriate answer from among the choices: (4Qx1M=4Marks)

A. India's carbon emission grew by what percentage in 2018?

- a) 9% b) 7% c) 4.8% d) 6%

B. Equity among nations is at the centre of the discussion on energy emissions because

- a. India's emissions have grown, but per capita they remain less than 40% of the global average.

- b. Rich nations led by the U.S. that have pumped in the stock of carbon dioxide linked to extreme climate impacts.
 - c. At the global level, renewable sources of energy grew by 7%.
 - d. None of the above.
- C. Which among the statements is NOT true from the information mentioned in the passage.
- a. India's emissions have grown, but per capita they remain less than 40% of the global average.
 - b. The national pledge under the Paris Agreement to cut energy intensity of GDP by 33-35% by 2020, over 205 levels.
 - c. India's record in promoting green transport has been uninspiring, and emissions from fossil fuels and the resulting pollution are rising rapidly
 - d. None of these
- D. How can India lead its renewable efforts?
- a. Potential utilization of rooftop photovoltaic by installing rooftop system.
 - b. Cleaning up of coal power plants, some of which are young and have decades of use ahead.
 - c. Both a and b
 - d. None of these.
7. What is the passage trying to tell you? (2 Marks)
8. What is the primary purpose of the author? (2 Marks)
9. Write a summary of the passage? (2 Marks)
10. What are the statements the author would agree? (2 Marks)



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SCHOOL OF ENGINEERING

END TERM FINAL EXAMINATION

Even Semester: 2018-19

Date: 23 May 2019

Course Code: ENG103

Time: 3 Hours

Course Name: Technical Written Communication

Max Marks: 80

Program & Sem: B. Tech & II Sem (Physics cycle)

Weightage: 40%

Instructions:

- (i) **All questions are compulsory**
- (ii) **The question paper consists 7 questions divided into three sections – A, B, and C**

Part A

Answer **all** the Questions. **Each** question carries **two** marks.

(10Qx2M=20)

1. Fill in the blanks

- a. A large home and a sizable bank account ___ his aim in life. (is, are, were, will)
- b. She chose Yates and ___ for the task. (myself, I, me, himself)
- c. When I come home at night, there she ___ reading her newspaper. (will be, are, is, were)
- d. I was angry ___ the results. (at, with, of, by)
- e. Ethics ___ important. (is, are, were, will)

2. Transform the following sentences into indirect speech

- a. He said, 'I have *passed* the examination.'
- b. He said, 'I know her address,' said Gopi.
- c. She said to him, 'I don't believe you.'
- d. He said to me, 'What are you doing?'
- e. Rama said to Arjun, 'Go away.'

Part B

Answer **all** the Questions. **Each** question carries **ten** marks.

(3Qx10M=30)

3. As the Sales Director of CK Publishers Bangalore, draft a sales letter to supermarkets selling them your 3 newly launched books: 1. Student diary 2. Personality skills 3. Soft skills
4. You are the manager of Cambridge Techno School Bangalore, write a claim letter to the General Manager of Prestige Electronics, Hosur Road Bangalore, informing him that most of the contents of the table fan which had ordered from their firm have reached in a damaged condition. Demand an immediate replacement. Invent necessary details.

5. A) You are Ms. Chandrika, you recently travelled by Ola and the driver misbehaved you. Write an email to the costumer executive explaining your bitter experience.
 B) As the costumer executive of Ola write a reply to Ms. Chandrika apologizing for the incident and assuring that necessary action will be taken.

Part C

Answer **both** the Questions. **Each** question carries **fifteen** marks. (2Qx15M=30)

6. Consider yourself to be the Secretary in attendance at the fifth meeting of the Board of Directors of Lions Club, Bangalore. The meeting was held on 27th April 2019. Draft notice along with agenda for the meeting arranging the items given below in suitable order and write the minutes of the meeting.
- President's report
 - Vocational programs
 - Allotment of commercial spaces
 - Minutes of the last meeting
 - Any other matter
 - Picnic
7. The Karnataka State Council for Science and Technology (RCST) has been playing a significant role in promoting the use of science and technology for the process of development in the state, especially in the rural areas. The table given in the next column shows the percentage distribution of expenditure incurred by this Council for the year 2013-16.

Table showing percentage distribution of expenditure.

Sl. No.	Items	2013-14	2014-15	2015-16
1	Building and Equipment	23.3	0.7	0.8
2	Secretariat and Travel	3.7	8.3	6.3
3	Development programs	36.3	50.4	48.4
4	Major projects	36.7	40.6	44.5
	Total	100	100	100

As secretary of this council, analyze this data and write an analytical report to be submitted to the Chairman, RCST, Karnataka. Wherever necessary use illustrations to support your analysis. Invent necessary details.



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SUMMER TERM / MAKE UP END TERM EXAMINATION

Semester: Summer Term 2019

Date: 26 July 2019

Course Code: ENG103 / ENG A 103

Time: 2 Hours

Course Name: Technical Written Communication

Max Marks: 80

Program & Sem: B. Tech & (2017&2018 Batch)

Weightage: 40%

Instructions:

The question paper consists 8 questions divided into three sections – A, B, and C

Part A

Answer **all** the Questions. **Each** question carries **two** marks.

(10Qx2M=20)

1. Fill in the blanks

- Soup and salad _____ too light for a lunch (are, is)
- It is ___ who am to make the call. (myself, I)
- Water _____ at degree Celsius (boils, boiled)
- I was angry _____ my results. (at, with)
- Jasmine is one of the _____ who is in the list.(girl. girls)

2. Transform the following sentences into indirect speech

- He said " I am unwell"
- Geetha said "I am glad at the news."
- I told her "You can go at 10 am".
- John asked her, 'What are you doing?'
- Raj said to Arun, 'Get out.'

Part B

Answer **any four** questions. **Each** question carries **ten** marks.

(4Qx10M=40)

3. As the Sales Manager of Dell Computers Mumbai, draft a sales letter to supermarkets convincing them to buy your newly launched products: 1. Personal computer 2. Laptop 3. Software with Antivirus technology.

4. You are the Director of Presidency Public School Bangalore, write a claim letter to the General Manager of Prestige Book House, Avenue Road, Bangalore, informing him that most of the books which was ordered from their firm have reached in a damaged condition. Demand an immediate replacement. Invent necessary details.
5. A) You are Mr. Ravi you recently had a dinner at Hotel Nandana. Write an email to the Lobby Manager explaining your bitter experience with service and quality of food.
B) As the Lobby Manager write a reply to Mr. Ravi apologizing for the incident and assuring that necessary action will be taken.
6. Consider yourself to be the Secretary in attendance at the fifth meeting of the Board of Directors of Sahara Airlines, New Delhi. The meeting was held on 15th July 2019. Draft notice along with agenda for the meeting arranging the items given below in suitable order
 - President's report
 - Sales Report
 - Business Plans
 - Minutes of the last meeting
 - Any other matter
 - Introduction of new international flights
7. Prepare the minutes for the above meeting.

Part C

Answer the following question. . (1Qx20M=20)

8. The Managing Director of Allied Publishers Company Ltd., New Delhi 110001, wishes to have a report on the readership of various magazines published by it. As the Public Relations Officer of this company, you have compiled the data for writing this report.

The following table shows the readership in percentages;

Age Group	Women Today	Financial Reporter	Sports Week	Focus
18-25	14	21	35	29
26-35	16	13	41	48
36-45	17	32	53	25
46 onwards	12	32	32	25

Write this report inventing other necessary details