Roll No: | | | | | | | | | | | |

GAIN MORE KNOWLEDGE
REACH GREATER HEIGHTS

PRESIDENCY UNIVERSITY

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Bengaluru

Mid Term Examinations - October 2026

Date: 07/10/2026 **Time:** 11:45 AM - 01:15 PM

Course Code: ENG1902 **Course Name:** Foundations of English Communication

Semester: First Semester **Max. Marks:** 50 **Weightage:** 50%

CO - Levels	CO1	CO2	CO3	CO5
Marks	48	44	44	44

PART A: Answer Following Questions. 10 M

Q.N.	Questions	M	CO	BT
1	A student messages a professor: *"Hey sir, when the assignment marks will come?"* Identify the type of communication used here and explain why this form may not be appropriate for communicating with a professor.	2	CO1	BT2
2	A lecturer tells students: *"Submit the project soon."* Explain how this statement could create a communication barrier.	2	CO1	BT2
3	What are the 5 note-taking methods that help us in capturing the content while listening to lectures/conversations/seminars, etc.?	2	CO2	BT1
4	A student listens to a lecture, understands the speaker's ideas, remembers the important points and asks a question at the end. Identify any two stages of the listening process and explain them.	2	CO3	BT2
5	Explain why the same message may need to be communicated differently to different audiences.	2	CO5	BT2

PART B : Answer Any 1 Following Questions. 10 M

Q.N.	Questions	M	CO	BT
6	*A group of BCA students is preparing a presentation on Artificial Intelligence. During their preparation, the following problems occur: Arjun tells the group, "Please finish your part as soon as possible." One member understands this as completing the work by evening, while another thinks it means before the next group meeting. Some technical terms related to AI are not explained to all members. The computer laboratory is closed when one member needs to access the required software. Important updates are posted on a communication channel that one member rarely checks. When a member asks for clarification, Arjun says, "You always make things difficult," after which the member stops participating.* **Illustrate the communication barriers present in the situation and suggest one suitable strategy to overcome any two of them.**	10	CO1	BT3

PTO (Please Turn Over)

7	A project coordinator sends the following message to a student: *"Submit the report soon. You should have finished it by now. Make sure everything is correct."* The student is unsure about the deadline, the required format, and the information to be included in the report. **Apply appropriate communication principles to improve the message. Rewrite the message to make the deadline, requirements and instructions clear and effective.**	10	CO1	BT3

PART C: Answer Any 1 Following Questions. 10 M				
Q.N.	**Questions**	**M**	**CO**	**BT**
8	**Apply any two suitable note-taking methods to the following lecture extract. Prepare notes using each method.** "Good morning, everyone. Today, we are going to look at how Artificial Intelligence is changing the workplace. AI is already being used in many areas of work, including banking, healthcare, education and software development. In banking, AI can help identify unusual transactions and detect possible fraud. In healthcare, it can assist doctors by identifying patterns in medical images. AI is also changing the nature of work. Some repetitive tasks can now be performed by AI systems, which means that employees may spend more time on tasks that require human judgment and interaction. However, this does not mean that human skills are becoming unimportant. Communication, creativity, problem-solving and teamwork continue to be important in the workplace. For students preparing for future careers, the important point is not simply to learn how to use AI tools. Students should also learn how to communicate effectively, solve problems, adapt to new situations and use technology responsibly."	10	CO2	BT3
9	**Read the following lecture extract and prepare notes from the lecture extract applying the Cornell Note-Taking Method and the Charting Method.** *"Today, we are going to discuss the importance of time management for college students. Time management does not mean filling every hour of the day with work. It means deciding how to use available time according to priorities. One useful strategy is to distinguish between urgent and important tasks. An assignment due tomorrow may require immediate attention, while preparing for an examination several weeks away may be important but less urgent. Students can also divide large tasks into smaller steps. This can make difficult tasks easier to begin and complete. Another useful practice is to reduce distractions. Checking social media frequently can interrupt concentration and increase the time needed to complete a task. Setting specific periods for checking messages can help students remain focused. Finally, students should review their schedules regularly and make changes when necessary."*	10	CO2	BT3

PART D: Answer Any 1 Following Questions. 10 M				
Q.N.	**Questions**	**M**	**CO**	**BT**

10	**Read the conversation below carefully. Apply the four stages of listening — receiving, understanding, remembering, and responding — and complete the conversation. Write five exchanges (5 each for the interviewer and the expert) between the interviewer and the expert that logically continue the discussion.** ***Interviewer:*** *Good morning. Today, we are talking about how screen time affects concentration. Could you explain this to us?* ***Expert:*** *Certainly. Spending too much time on phones, computers, and other screens can make it difficult to concentrate for long periods.* ***Interviewer:*** *Why does this happen?* ***Expert:*** *One reason is that we become used to constantly changing content. We move from one video, message, or post to another very quickly.* ***Interviewer:*** *Does this affect students in particular?* ***Expert:*** *Yes. Students may find it difficult to focus on activities such as reading, studying, or listening to a lecture when they are used to frequent digital stimulation.* ***Interviewer:*** *Is all screen time harmful to concentration?* ***Expert:*** *No. Screen time can also be useful for learning, research, communication, and creative activities. The important factor is how much time we spend and what we are doing on the screen.* ***Interviewer:*** *What are some signs that a person may be spending too much time on screens?* ***Expert:*** *They may find it difficult to complete one task without checking their phone, become easily distracted, or feel the need to switch between different activities.* ***Interviewer:*** *What can students do to improve their concentration?* ***Expert:*** *They can take regular breaks, keep their phones away while studying, turn off unnecessary notifications, and set specific periods for using social media.* ***Interviewer:*** *So, reducing screen time can help students concentrate better?* ***Expert:*** *It can certainly help. However, the goal is not to completely avoid screens but to develop a healthier and more controlled relationship with them.* **Continue the conversation with five meaningful exchanges between the interviewer and the expert.**	10	CO3	BT3
11	**Read the following conversation and apply the stages of listening to the conversation.** **Identify the stage at which the student's difficulty occurs.** **Suggest how the student could improve listening at that stage.** *Speaker: "The university is introducing a new digital attendance system from next month."* *Student: "Okay."* *Speaker: "Students will need to check their attendance through the portal every week."* *Student: "So we only need to check it at the end of the semester?" Speaker: "No. You should check it every week and report any error immediately."*	10	CO3	BT3

PART E: Answer Any 1 Following Questions. 10 M				
Q.N.	**Questions**	**M**	**CO**	**BT**

12	A university student is promoting an upcoming student film festival. The student needs to communicate the event date, venue, theme, registration process and contact details to: • first-year students through a WhatsApp announcement, • faculty members through a formal email, and • The general public through an Instagram post. **Draft the message for each audience and medium.** **Demonstrate how the language, tone, amount of information and presentation should vary across the three contexts.**	10	CO5	BT3
13	**For each of the following situations, develop an appropriate message, applying your knowledge on audience, purpose and media.** • A student wants to request permission from the Head of Department to organise a departmental event. • A student wants to remind classmates about a change in the classroom for the next day's lecture. • A student organisation wants to invite students from different departments to participate in a campus photography competition.	10	CO5	BT3