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**PRESIDENCY UNIVERSITY  
BENGALURU  
SCHOOL OF INFORMATION SCIENCES**

**Mid Term Examination**

**Odd Semester:** I Sem (AY 2021-22)

**Date:** 14/MAY/2022

**Course Code:** ENG 2005

**Time:** 01.30 PM -3.00 PM

**Course Name:** TECHNICAL WRITTEN COMMUNICATION

**Max Marks:** 50

**Program & Sem:** BCA1,BCA2,BCM,BCG, BSD,BCV

**Weightage:** 25%

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**Instructions:**

- (i) Read the question properly and answer accordingly.
  - (ii) Question paper consists of 3 parts.
  - (iii) Scientific and Non-programmable calculators are permitted.
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**Part A [Memory Recall Questions]**

**Answer all the Questions. Each question carries TWO mark.**

**(10Qx2M=20M)**

**A) Expand the ACRONYM guessing from the description:**

- 1) A GPU is an electronic circuit located inside your computer that helps to speed up the production of images to enable them to be viewed on a display screen. GPUs are built into a large variety of devices including laptops, mobile devices, gaming consoles, and more, to facilitate the processing or graphics and images (C.O.NO.1) [Knowledge]
- 2) XML is a format which defines parameters for encoding documents. It is a type of markup language used to read documents on the Internet and makes the documents readable by a machine or human. (C.O.NO.1) [Knowledge]
- 3) A WAN is a network that is spread over a large geographical area and is connected via telecommunications lines that are leased. A WAN commonly refers to the Internet but also can consist of a series of networks from different geographical locations, such as those for government entities, corporations, and others. (C.O.NO.1) [Knowledge]
- 4) DVI is a technology which offers a digital interface used to connect a computer monitor or other display device. The technology facilitates the transfer of digital video to the display device and is connected to and operates on a unified video standard to ensure device compatibility. (C.O.NO.1) [Knowledge]

5) PNG is a graphic format which serves as an alternative to the GIF image format. The file contains raster graphics, is compatible with lossless data compression, and utilises 24-bit RGB colours and 32-bit RGBA colours in addition to grayscale images.

(C.O.NO.1) [Knowledge]

**B) Rewrite the following sentences after inserting punctuations wherever necessary:**

6. The Gita says life is action. (C.O.NO.1) [Knowledge]

7. Man is mortal God is eternal (C.O.NO.1) [Knowledge]

8. Sir I would rather be right than be President. (C.O.NO.1) [Knowledge]

9. The warrens have a dog two cats and a canary (C.O.NO.1) [Knowledge]

10. The late seers 13-year old nephew thejas was anointed as his successor

(C.O.NO.1) [Knowledge]

**Part B [Thought Provoking Questions]**

**Answer all the questions. Each question carries FIVE mark. (4Qx5M=20 M)**

11. Elucidate the basic features of technical description? (C.O.No. 1) [Comprehension]

12. In what ways can an extended definition be expanded? Provide suitable examples.

(C.O.No. 1) [Comprehension]

13. Create a graphic/illustration on “how to create a strong password.”

(C.O.No. 1) [Application]

14. Provide a step-by-step guide for a user to complete the installation procedure of an antivirus.

(C.O.No. 1) [Application]

**Part C [Problem Solving Questions]**

**Answer all the Questions. Each question carries TEN marks. (1Qx10M=10 M)**

15. Write a technical description on any ONE of the following:

a. Adobe Photoshop CC

b. Tablet PC

(C.O.NO.1) [Application]



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**PRESIDENCY UNIVERSITY  
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SCHOOL OF INFORMATION SCIENCE**

**END TERM EXAMINATION**

**Winter Semester:** 2021-22

**Course Code:**ENG2005

**Course Name:** Technical Written Communication

**Program & Sem:**BCA/BCG/BSD/BSV & II Sem

**Date:**4<sup>th</sup> July 2022

**Time:** 01.00 PM to 04.00 PM

**Max Marks:**100

**Weightage:**50%

**Instructions:**

(iv) Read all the questions carefully and answer accordingly.

(v) Complete the test within the time given.

**Part A[Memory Recall Questions]**

**Answer all the questions. Each question carries 2marks.**

**(20Qx2M=40M)**

Choose the correctly punctuated sentences from the options given below (Qn: 1-5).

1. They sang **O Canada** before the hockey game (C.O.No. 1)

[Knowledge]

- a. They sang, **O Canada** before the hockey game.
- b. They sang **O Canada**, before the hockey game.
- c. They sang "**O Canada**" before the hockey game.
- d. They sang **O Canada** before the hockey game

2. The following creatures are all imaginary vampires werewolves zombies and elves (C.O.No. 1)

[Knowledge]

- a. The following creatures are all imaginary: vampires, werewolves, zombies, and elves.
- b. The following creatures are all imaginary vampires, werewolves, zombies, and elves.
- c. The following creatures are all imaginary vampire's werewolves, zombies, and elves.
- d. The following creatures are all imaginary vampire's werewolves, zombies, and elves

3. My grandfather turned eighty nine in June (C.O.No.1)[Knowledge]

- a. My grandfather, turned eighty nine in June.



9. ----- is a storage format for digital optical discs. The letter “R” means that the DVD disc can be recorded to in one instance and then read at random multiple times.

(C.O.No.1)[Knowledge]

- a. CD-R                                      b. CD-ROM                                      c. CD-RW                                      d. DVD-R

10. ----- is a standard protocol used for data communications on the Internet. The standard is used for request and response such as when you type in a website domain address to access a specific website. Your browser is requesting access to the website and the server responds by displaying the web page.

(C.O.No.1)[Knowledge]

- a. HTTP                                      b. HTML                                      c. HTTPS                                      d. ISP

11. Engineers write ----- to describe a product in great detail, providing exact information about features, dimensions, power requirements, and other qualities. (C.O.No. 1)[Knowledge]

- a. summary                                      b. description                                      c. analysis                                      d. specification

12. Manufacturers use ----- to describe their products for patents, quality control, and sales.

(C.O.No.1)[Knowledge]

- a. technical description                      b. metaphors                                      c. problem statement                      d. summary

13. ----- illustrate the subject and its parts.

(C.O.No.1)[Knowledge]

- a. Graphics                                      b. Table of Contents                                      c. Charts                                      d. Diagram

14. -----is intended to assist users in using a particular product, service or application.

(C.O.No.1)[Knowledge]

- a. report                                      b. user manual                                      c. instruction                                      d. facts and figures

15. A ----- is a discussion or informational website published on the World Wide Web consisting of discrete, often informal diary-style text entries. (C.O.No. 2) [Knowledge]

- a. watsapp                                      b. quora                                      c. blog                                      d. linkedIn

16. ----- readers will want to review your materials for exactness and correctness in your company. (C.O.No. 3)

[Knowledge]

- a. primary readers                                      b. secondary readers                                      c. tertiary readers                                      d. gatekeepers



Winston is one of the most laid-back people i know He is tall and slim with black hair, and he always wears a t shirt and black jeans. His jeans have holes in them and his baseball boots are scruffy, too. He usually sits at the back of the class, and he often seems to be asleep. However when the exam results are given out he always gets an "A" Idont think he's as lazy as he appears to be.

25. Rearrange the set of instructions in a proper sequential order. (C.O.No.2)  
[Comprehension]

i: Take your card. Remove your card if the machine held it during the transaction. And don't forget to take your money if you made a withdrawal or cash advance.

ii: Choose a type of transaction. You should be able to make a deposit or withdrawal (debit card only), check your balance, or take out a cash advance (credit card only). You may also be able to transfer funds between bank accounts or pay your credit card bill.

iii: Type in your PIN. This is typically 4 digits but can be longer. With a debit card, you get this number with your card or soon after by mail. With a credit card, you may have to call the issuer to request a PIN.

iv: Insert your card. Insert your debit card or credit card into the machine to begin the transaction.

v: Enter the transaction amount. Input the amount of money you are depositing, withdrawing, paying, etc. when prompted.

vi: Select your receipt preference. Choose whether or not you want a paper receipt. You may also have the option of receiving a receipt by email. Depending on the ATM, you might be asked this right when you put your card in.

### **Part C [Problem Solving Questions]**

**Answer any two from the following. Each question carries 15marks.**

**(2Qx15M=30M)**

26. Imagine you are a Professor of Chemistry at Presidency University. Draft a set of safety instructions for your students to follow while using the department Chemistry Lab for experiments (at least 15 instructions). (C.O.No.2)

[Application]

27. You are the manager of the Production Department of the XYZ Company. In the past three months the productivity of the employees has remained stagnant, and upcoming season will require increased production of goods. Write a memorandum to the Manager of Human Resources recommending a bonus plan to encourage employees, and suggest other ways of increasing productivity. (C.O.No. 3)

[Application]

28. Write a technical description on any hardware / software product. (C.O.No.1)  
[Application]