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**PRESIDENCY UNIVERSITY
BENGALURU**

SCHOOL OF LAW

MID TERM EXAMINATION

Even Semester: 2018-19

Course Code: ENG 102

Course Name: Legal Professional Communication

Programme & Sem: BA/BBA/B.Com.,LL.B.(Hons.) & II Sem

Date: 29 March 2019

Time: 2 Hours

Max Marks: 60

Weightage: 30%

Instructions:

- i. Read the question paper and answer .
 - ii. Write legibly
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Part A

Answer **all** the Questions. **Each** Sub Question carries **two** marks.

(10Qx2M=20)

1.
 - a. Give two most important component of Communication.
 - b. Give two barriers of Communication.
 - c. What is body language ?
 - d. What is space distancing ?
 - e. Give two examples of dyadic communication .
 - f. Give two different modes of delivery in Public speaking .
 - g. Give two barriers to listening .
 - h. Give two skills required to develop listening .
 - i. Give two purposes of a meeting .
 - j. Give two skills required for reading comprehension.

Part B

Answer **both** the Questions. **Each** Question carries **ten** marks

(2Qx10M=20)

2. Read the following passage and answer the question given below:

After knowledge there is no other passion which has done so much good to mankind as the love of money. It is to the love of money that we owe all trade and commerce, in other words, the possession of every comfort and luxury which our own country is unable to supply. Trade and commerce have made us familiar with production of many lands, have awakened curiosity, and have widened our ideas by bringing us in contact with nations of various manners, speech and thoughts. They have supplied an outlet for energies, which would otherwise have been wasted, have accustomed men to habits of enterprise, forethought and calculation, have communicated to us many arts of great utility and have put us in possession of some of the most valuable remedies with which we are acquainted either to live or to lessen pain. These things we owe to the love of money. If the theologians could succeed in their desire to destroy their love, all these things would cease, and should relapse into barbarism.

- a. What is the central idea of the above passage? (2M)
- b. Name the two things which have done great good to mankind . (2M)
- c. Which is the most valuable possession mentioned in this passage? (2M)
- d. How would the people return to the state of barbarism? (2M)
- e. Explain :The theologians could succeed in their desire to destroy that love.V (2M)

3. Explain the maxims given below

- a. Actus Dei Nemini Facit Injuriam (2M)
- b. Dies Dominicus Non Est Juridicus (2M)
- c. Salus Populi Est Suprema Lex (2M)
- d. Ubi Jus Ibi Idem remedium (L) (2M)
- e. Vigilantibuset Non Domientibus, Jura Subveniunt . (2M)

Part C

Answer **all** the Questions. **Each** Question carries **ten** marks

(2Qx10M=20)

4. At a meeting of the Executive Committee of the Staff Association of Government Engineering College, Bangalore held at 4 pm on Friday 23rd March, 2011 in Room no H-39, the following business was transacted: Appointment of auditors for the annual accounts, construction of a swimming pool for staff, minutes of the last meeting, establishment of departmental libraries ,extra classes for students who failed in the mid–semester examination, any other matter with the permission of the Chairman.

Assuming that you were the secretary in attendance i) draft a notice to be sent to each member arranging the agenda items properly and ii) write the agenda .

5. The Executive Committee of Bhiwani Industrial Corporation, Bhiwani, held its fifth meeting on 10th December, 2018 at BIC, Headquarters, Bhiwani .The agenda was as follows .As the Secretary of the Executive Committee, please write the minutes of the meeting.

5.01	Minutes of the last meeting
5.02	Addition of two rooms to the building –one for general stores and the other for office workers
5.03	Opening a tea stall
5.04	Appointment of two peons and one treasurer.
5.05	Setting up a paper mill at Bhiwani .
5.06	D.A to the employees .
5.07	Any other matter with the permission of the Chair.



Roll No.

**PRESIDENCY UNIVERSITY
BENGALURU**

SCHOOL OF LAW

ENDTERM FINAL EXAMINATION

Even Semester: 2018-19

Course Code: ENG 102

Course Name: Legal and Professional Communication Skills

Program & Sem: BBA/BA/B.Com., LLB & II Sem

Date: 24 May 2019

Time: 3 Hours

Max Marks: 80

Weightage: 40%

Instructions: (i) *Read carefully*
(ii) *Answering all the questions is compulsory.*

Part A

Answer **all** the Questions. **Each** question carries **two** marks.

(10Qx2M=20M)

1.

- a) What is decoding?
- b) What is Proxemics?
- c) What is DTP?
- d) What is Personal interview?
- e) What are the types of listening?
- f) What are the two uses of meeting?
- g) What is the difference between hearing and listening?
- h) State two barriers to listening?
 - i) What is agenda?
 - j) What is Channel?

Part B

Answer **all** the Questions. **Each** question carries **six** marks.

(5QX6M=30M)

2. Distinguish between Rule, Act, Law, Sanction and Statute.
3. Describe the usefulness of English language for a Lawyer
4. Distinguish between a crime and civil wrong.
5. What are tools of trade of a lawyer and how to go about acquiring it?
6. Define law and what are its important points which are to be taken into consideration?

Part C

Answer **both** the Questions. **Each** question carries **fifteen** marks. (2Qx15M=30)

7. Words are like eggs if you put too many in, however carefully, the mixture will be indigestible. Explain.
8. With suitable adaptations, this precedent can be used for drafting a habeas corpus petition in the event of the illegal detention of a woman in a rescue home. Explain